



01 Health and safety procedures

01.07a Sun safety and sunscreen

At Horns Drove Community Childcare we are committed to ensuring that all children are fully protected from the dangers of too much sun/UV rays. Severe sunburn in childhood can lead to the development of malignant melanoma (the most dangerous type of skin cancer) in later life.

We follow guidance from the weather and UV level reports and use the following procedures to keep children safe and healthy in the sun.

- Key persons will work with the parents of their key children to decide and agree on suitable precautions to protect children from burning.
- Any child arriving whose skin appears red or burned from exposure in the sun, incident report to be completed with the parent/carer prior to admittance to the setting.
- Children must have a clearly labelled sun hat which will be always worn whilst outside in sunny weather.
- **Parents must provide light-weight, loose cotton clothing for their children suitable for the sun, with long sleeves and long legs.** If there are spare clothes available, we will put these on the children before they go outside.
- Staff should wear hats when appropriate to act as a good role model and to also demonstrate drinking plenty of water.
- Staff will make day-to-day decisions about the length of time spent outside depending on the strength of the sun.
- Water stations set up and whether to erect temporary sun shelters e.g. gazebos, depending on the strength of the sun and temperature.
- Staff exercise vigilance when applying suncream; the doors are not open for children to play outside until staff have agreed that all children at the setting have had suncream applied. If unsure, suncream is applied again. Member of staff leading the room is responsible for overseeing this.

Sunscreen

- Prior written consent is obtained on each child's enrolment for staff to apply sun cream. **If consent is not given for suncream, the child cannot play outside in the sun during UV levels of 3 or above.**
- Horns Drove Community Childcare will provide sun cream, minimum Factor 50 with 5* UVA protection. Parents/carers are welcome to bring their own sun cream which must be labelled and brought with the child when attending each session or left in the setting for the duration of the summer. Sun cream will be discarded when the expiry date is reached.
- During March to October, staff will make day-to-day decisions as to when sun cream should be applied. During these months, sun cream is applied **at a minimum every two hours when the UV is moderate or above (level 3 or higher).**

Children who do not have adequate means of sun protection, e.g. hat, long sleeves, sun cream, will not be able to play outdoors during moderate-high UV.

Document

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Signed	Lily Greenough
Name of signatory	Lily Greenough
Role of signatory	Deputy Manager

Version	Changes	Date Adopted	Name
1.00		8 th April 2025	Michelle Overton
2.00	Added provision for children whose parents do not give consent for suncream. Suncream application recording charts removed. Parents no longer requested to apply suncream to children before attending- all children given suncream before going outside.	23 rd March 2026	Lily Greenough